BCM. 200 Intro to Computer Applications and Suites

BCM. 200 INTRO TO COMPUTER APPLICATIONS AND SUITES

Introduction to the basic computer applications and features using Word, Excel, Presentation Software, Google Drive and the Internet. Provides foundational skills needed to take advanced level computer application courses. Grade Option (Letter Grade or Pass/No Pass). Degree Credit.

Units: 3

Hours/semester: 48-54 Lecture; 96-108 Homework

Transfer Credit: CSU